

Record of officer decision

Decision title:	U/003130: Serving of a S235 notice under the Housing Act 2004
Date of decision:	17 September 2020
Decision maker:	Environmental Health Service Manager
Authority for delegated decision:	Economy and Place Scheme of Delegation – Item 70
Ward:	College
Consultation:	Police / Fire and Rescue Service
Decision made:	To serve a S235 notice under the Housing Act 2004 to require documents in relation to a property in College Ward, Hereford
Reasons for decision:	To fulfill the council's statutory duty as the enforcing authority under the Housing Act 2004 following identification of an offence and / or to secure compliance
Highlight any associated risks/finance/legal/equality considerations:	None.
Details of any alternative options considered and rejected:	Having reviewed in line with the Council's enforcement policy, the officer did not consider informal action appropriate in the circumstances.
Details of any declarations of interest made:	None.

Signed **Date: 17 September 2020**